



# The Cavalry Club

## **RULES OF THE CAVALRY CLUB**

**Version arising from AGM 9<sup>th</sup> February 2012**

## **RULES OF THE CAVALRY CLUB**

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**Incorporating all authorised amendments up to and including those agreed at the 67<sup>th</sup> AGM  
February 2012**

## **RULES – THE CAVALRY CLUB**

### ***Preamble***

*The Cavalry Club as an Association of those who have taken an Oath of Loyal Service to the State binds itself to adhere to the Constitution of Ireland as by Law Established. The Cavalry Club as such shall not associate itself with any political party, nor shall it concern itself with political controversy.*

## **PART 1 - NAME AND OBJECTS**

1. **NAME.** The Club shall be known as “The Cavalry Club”, hereafter referred to as “the Club”.
2. **OBJECTS.** The objects of the Club are –
  - 2.1 The maintenance of contact between members, through the organisation of social and other Functions,
  - 2.2 The provision of Club facilities where practical, and pending that, such amenities as may be found possible,
  - 2.3 The provision and/or circulation of such publications as may be of interest to the members,
  - 2.4 To provide for, and when deemed necessary to expend funds on, the maintenance of the Cavalry Corps Memorial Garden in Plunkett Barracks, Curragh Camp, Co. Kildare,
  - 2.5 The promotion of the welfare of the members of the Club and of ex-members of the Cavalry Corps,
  - 2.6 To undertake any activity, or endeavour, considered necessary in furtherance of the above-named objects.

## **PART II - MEMBERSHIP**

3. **MEMBERSHIP.** The Club shall consist of Ordinary Members, Associate Members and Honorary Members.
  - 3.1 **Ordinary Members.** Ordinary membership shall be confined to those who are serving, or who have served, as Commissioned Officers in the Cavalry Corps and who have been elected to membership by the Committee.
  - 3.2 **Associate Members.** Associate membership shall be confined to those elected as such by the Committee. Associate members shall not have the right to vote at meetings of the Club or to be elected to any of the offices of the Club.
  - 3.3 **Honorary Members.** The Annual General Meeting of the Club may elect to Honorary membership those whom it wishes to so honour. Honorary members, with the exception of Ordinary members elected to Honorary membership, shall not have the right to vote at meetings of the Club or to be elected to any of the offices of the Club.

## **4. ELECTION TO MEMBERSHIP.**

- 4.1 Every candidate for election to Ordinary, Associate or Honorary membership, shall be proposed by one member and seconded by another. The following particulars shall be supplied in writing to the Honorary Secretary by the proposer and seconder:-
  - 4.1.1 The name of the candidate,
  - 4.1.2 His/Her rank and unit (where applicable),
  - 4.1.3 His/Her usual place of residence, and

4.1.4 The names of the proposer and seconder.

4.2 Election to Ordinary and Associate membership shall be by majority vote among the Committee.

4.3 Election to Honorary membership shall be by a show of hands at the Club's Annual General Meeting, with the requirement that 75% of those members present and voting do so in favour of the motion for election.

4.4 When a candidate has been duly elected, the Honorary Secretary shall notify the same to him/her in writing and shall, at the same time, furnish him/her with a copy of the Rules and shall request him/her to pay the appropriate subscription and he/she shall not be entitled to the benefits and privileges of the Club until he/she has paid such subscription.

4.5 Honorary and Associate members are not required to pay subscriptions.

4.6 **Subscriptions.** All subscriptions shall be due and payable on the 1<sup>st</sup> February in each year. If any member shall fail to pay his/her subscription for the current year before the 1<sup>st</sup> May in that year, notice of such non-payment shall be sent to him/her by the Honorary Treasurer. If such subscription is not paid by 1<sup>st</sup> August in that year, the defaulter will cease to be a member of the Club unless he/she can excuse the default to the satisfaction of the Committee.

5. **RESIGNATION OF MEMBERS.** Any member intending to resign his/her membership of the Club shall signify his/her wish in writing to the Honorary Secretary on or before 31st December in any year, otherwise he/she shall be liable for his/her subscription for the ensuing year.

6. **EXPULSION OF MEMBERS.** In case the conduct of any member, either within or out of the Club shall, in the opinion of the Committee or any 20 members of the Club who shall certify the same in writing, be injurious to the character and interests of the Club, the Committee shall be empowered to request such a member to resign. Such request to cite the nature of the member's misconduct and offer him/her the opportunity to meet the Committee within the following 30 days in order to resolve the matter. If, following this meeting the matter is unresolved and the member does not resign, the Committee shall then call a Special General Meeting of the Club. If a majority of two-thirds of those members present and voting, who must constitute a quorum as per Rule 21, vote for the expulsion of such member, he/she shall cease to be a member of the Club.

### **PART III – MANAGEMENT, CONTROL AND DIRECTION OF CLUB AFFAIRS**

7. **GENERAL.** The control and direction of the policy and affairs of the Club, subject to the provisions of these Rules, shall be vested in the Ordinary membership as expressed in motions passed at the Club's Annual General Meeting or at any Special General Meeting.

#### **8. THE COMMITTEE.**

8.1 The day-to-day management of the affairs and activities of the Club shall, subject to the provisions of these Rules, be vested in the Committee.

8.2 The Committee shall consist of not less than seven (7) and not more than eleven (11) members, including the four Principal Officers, i.e., President, Vice-President & President-Elect, Honorary Secretary and Honorary Treasurer.

8.3 Each member of the Committee shall hold office until the next Annual General Meeting following their election. He/she will then be eligible for re-election to the Committee.

8.4 The Committee may fill any vacancy in their number by co-opting an Ordinary member, or Honorary member (Rule 3.3 refers), to fill the vacancy. Such member shall hold office until the Annual General Meeting following his/her co-option when he/she shall be eligible for election to the Committee.

8.5 Committee members may not serve for more than five consecutive years.

- 8.6** A member of the Committee shall vacate office if he/she ceases to be a member of the Club, resigns his/her office, is not re-elected, or, is removed from office by resolution of a Special General Meeting.
- 8.7** The Committee shall meet from time to time, but not less than quarterly, to conduct the affairs and activities of the Club. Notice of these meetings will be given to each Committee member by the Honorary Secretary at least ten days in advance of the meeting
- 8.8** Four members of the committee shall form a quorum. One of the four must be a Principal Officer of the Club.
- 8.9** The President shall preside at all meetings of the Club and of the Committee. In his/her absence the Vice-President & President-Elect shall preside. In the absence of both these Officers the Honorary Secretary or Honorary Treasurer, in that order, shall preside.
- 8.10** Minutes of each meeting shall be made, and kept, by the Honorary Secretary, or, in his/her absence, by a designated committee member.
- 8.11** Any matter to be dealt with at a meeting of the Committee shall be decided by a majority of votes of the members present. In the case of an equality of votes the President, or in his/her absence the presiding officer, shall have a second or casting vote.
- 8.12** In addition to the duties imposed on them by these Rules, the Committee shall perform all such duties as may be necessary for the good management, control and direction of the Club.

**9. ELECTION OF PRINCIPAL OFFICERS AND COMMITTEE MEMBERS.**

The election of the Committee shall be held at the Annual General Meeting. The current Vice-President & President-Elect will usually assume the office of President. Members to fill the offices of Vice-President & President-Elect, Honorary Secretary and Honorary Treasurer and the remaining Committee places shall be proposed and seconded to the meeting, for election in the usual manner. Voting on these proposals shall be by a show of hands with a simple majority sufficient to carry each proposal.

- 10. THE CLUB PRESIDENT.** The office of Club President may be filled by any Ordinary member, or Honorary member (Rule 3.3 refers), of the Club. The Presidential term of office shall be for one year only. However, an outgoing or former President may be elected for a second term should an incoming President be unavailable to assume the office.

- 11. THE VICE-PRESIDENT & PRESIDENT-ELECT.** The office of Vice-President & President-Elect may be filled by any Ordinary member, or Honorary member (Rule 3.3 refers), of the Club. The term of office of the Vice-President & President-Elect will be for one year only, on completion of which he/she will usually assume the office of Club President.

**12. THE HONORARY SECRETARY.**

- 12.1** The Honorary Secretary shall notify all General and Special meetings of the Club and meetings of the Committee in accordance with these Rules. (See paragraphs 8.7, 19 and 20)
- 12.2** He/she shall attend all such meetings and take Minutes of the proceedings.
- 12.3** He/she shall also correspond with members, and others, on all matters connected with the Club, and make available a copy of these Rules as required.
- 12.4** The Secretary shall be responsible for forwarding a copy of all Minutes to the Director of Cavalry.
- 12.5** He/She will maintain a register of postal and electronic addresses for all members.

**13. THE HONORARY TREASURER.**

**13.1** The Honorary Treasurer shall collect all subscriptions.

**13.2** He/She shall pay all expenses sanctioned by the Committee.

**13.3** He/She shall make up and balance the Club's Accounts to 31<sup>st</sup> December each year.

**13.4** He/She shall prepare the annual Balance Sheet and submit Accounts and Balance Sheet to the Auditors before the Annual General Meeting.

**13.5** In addition to the duties imposed upon him/her by these Rules, he/she shall perform all such duties necessary for the good management of the Club's finances, including the custody and control of all Club merchandise and he/she will brief the Committee on stock levels and valuation as required.

**PART IV - FINANCIAL MATTERS**

**14. CLUB FUNDS.** The Committee shall have sole control of Club funds, and shall be responsible for the management of those funds. No expenses shall be incurred without the express sanction of the Committee.

**15. FINANCIAL YEAR.** The Financial Year of the Club shall commence on 1<sup>st</sup> January and shall end on the 31<sup>st</sup> of December. (Amdt 2/Nov 2010)

**16. BANK ACCOUNT.** The Committee shall appoint bankers in the State with who shall be lodged all monies paid to, or belonging to, the Club. Every cheque drawn on the account of the Club will be signed by one of the Club's Principal Officers and one of the other designated signatories as notified to the Club's bankers.

**17. AUDITORS.** Two members of the club, being Ordinary or Honorary (Rule 3.3 refers), other than members of the Committee, shall be elected at the Annual General Meeting, to audit the Accounts and the Balance Sheet for the ensuing Financial Year.

**18. SUBSCRIPTIONS.** The yearly Club subscription for Ordinary members shall be €25.00 (Twenty Five Euro). Changes to this amount can only be made by the Annual General Meeting on foot of a motion, duly proposed and seconded, and agreed by majority vote of the members present and voting at that meeting.

**PART V – ANNUAL OR SPECIAL GENERAL MEETING**

**19. ANNUAL GENERAL MEETING.** The Annual General Meeting of the Club shall be held in the month of February each year. Notice shall be given to all members by the Honorary Secretary at least 21 days before the meeting, with an agenda of the business to be conducted at the meeting viz.,

**19.1** To review the President's report on the activities of the Club during the previous year,

**19.2** To review and consider the Audited Accounts for the previous year and to receive the Treasurer's Report,

**19.3** To elect the Officers of the Committee and other Committee Members,

**19.4** To decide on any motion which may be submitted by the committee, or, by any Ordinary member or Honorary member (Rule 3.3 refers). (Note: the member should give at least seven days notice to the committee of the motion(s) he/she proposes to make to the meeting and such motion(s) must be duly seconded). Any motion presented for decision at an Annual General Meeting shall be decided by a show of hands of the members present and who are eligible to vote. A simple majority will decide the motion. In the

case of equality of votes the President, or in his/her absence, the presiding officer shall have a second or casting vote.

**19.5** To appoint Auditors.

- 20. SPECIAL GENERAL MEETING.** The Committee may on their own authority or on the requisition of twenty Ordinary/Honorary (Rule 3.3 refers) members, convene a Special General Meeting, of which not less than 21 days notice shall be given to members. Each notice shall state the time; date, place and object of the proposed meeting, and no business other than that mentioned in the notice shall be discussed at the meeting. If the Committee shall neglect for 21 days to call a Special General Meeting of the Club after receiving the requisition referred to above, then the twenty Ordinary/Honorary (Rule 3.3 refers) members who requisitioned the meeting shall call such a meeting.
- 21. CONSTITUTION OF QUORUM.** Ten per cent of the paid-up membership shall constitute a quorum for Annual and Special General Meetings.
- 22. AMENDMENTS TO RULES.** No Rule of the Club shall be amended in any way without the consent of the majority of the members present at the Annual General Meeting at which the amendment(s) was/were proposed. Amendments approved by the members shall have effect on and from the date of the meeting at which they were approved.

#### **PART VI – MISCELLANEOUS PROVISIONS**

- 23. DISSOLUTION.** A resolution to dissolve the Club shall be proposed only at a Special General Meeting and shall be carried by a majority of three-quarters of the members present. The dissolution shall, if carried, take place from a fixed date and the Committee shall be responsible for the winding-up of the assets and liabilities of the Club. Any property remaining after the discharge of its debts and liabilities shall be disposed of at the direction of the Special General Meeting.
- 24. ARBITRATION.** In any dispute in regard to the interpretation of the Rules, the Annual General Meeting shall be the final arbiter.
- 25. ADOPTION.** These amended Rules were adopted at the Annual General Meeting held on 9<sup>th</sup> February 2012 and they incorporate amendments made to the consolidated rules.